0/2

Fax: 2243-5068

E-mail: nbhartia@gmail.com

2248-6007

Phone: 2248-1143

2248-1374

## **RUNIT INVESTMENTS COMPANY LIMITED**

(CIN:L65924WB1981PLC034400)

Regd. Office:

12, GOVERNMENT PLACE EAST KOLKATA – 700 069

Date: 15<sup>th</sup> April, 2016

The Secretary
The Calcutta Stock Exchange Association Ltd.
7, Lyons Range
Kolkata – 700 001.

Dear Sir,

We are enclosing herewith a Secretarial Audit Certificate for the quarter ended 31<sup>st</sup> March, 2016 as per SEBI Circular No. D&CC/FTTIC/CIR-16/2002 dated 31.12.2002.

Hope, you will find the same in order.

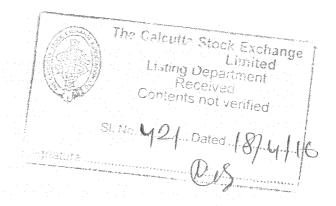
Thanking you,

Yours faithfully,

For Runit Investments Co. Ltd.

**Pirector** 

Encl: as above.



## S.K. KABRA & ASSOCIATES

**Company Secretaries** 

10, Ganesh Ch. Avenue 4th Floor, Suite 24A, Kolkata-700 013 Tel: 033-2236-6332

Email: shaileshpooja2002@gmail.com

## SECRETARIAL AUDIT REPORT

(In accordance with Circular No. D&CC/FTTTC/CIR-16/2002 dated December 31, 2002 issued by Securities & Exchange Board of India)

1	For Quarter Ended			March 2016					
2	ISIN			INE559E01019					
3	Face value			Rs. 10/-					
}	Name of the	Compa	any	RUNIT INVESTMENTS CO. LTD.					
5	Registered (	Office A	ddress	12, Government Place East, Kolkata-700 069					
6	Correspondence Address			Same as above					
7	Telephone & Fax No.			Tel: (033) 2248-1143/6007,Fax:(033) 2243-5068					
8	Email Address			Not Available					
9	Name of the		Exchange where urities listed	The Calcutta Stock Exchange Association Limited					
10	Issued Capital			Numb	er of Share	<b>5</b>	% of Total  Issued Capital		
				2,00,000 Eq. Shares of Rs.10/-each			100.00%		
11	Listed Capital (Exchange Wise) (as per company records)						400 00004		
	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Calcutta Stock exchange Association Ltd.		2,00,000 Eq. Shares of Rs.10/-each 91,430 Eq. Shares of Rs.10/-each					
12	Held in Dematerialised Form in CDSL			91,430 E	45.7150%				
13	Held in Dematerialised Form in NSDL			0 Eq. Shares of Rs.10/-each 0.0000% 1.08.570 Eq. Shares of Rs.10/-each 54.2850%					
14	Physical (12 · 12 · 14)			1,08,570 Eq. Shares of Rs.10/-each 54.2850% 2,00,000 Eq. Shares of Rs.10/-each 100.0000%					
15 16	Total No. of Shares(12+13+14)  Reasons for difference, if any, between			There is no difference					
10	(10 & 11),(1								
17	Certifying the details of changes in share capital during the quarter under consideration as per the table below:								
Particulars No.of Appli Shares Appli		Applied/Not Applied for Listing	Listed on Stock Exchanges (specify)	Whether Intimated to CDSL	Whether Intimated to NSDL	In Principal Approval Pending for Stock Exchange			

No Change in Share Capital during the Quarter



18	Register of Members is updated(Yes/No) if not, updated upto which date		YES N.A.					
19	Reference of previous quarter with regard to excess Dematerialised Shares, if any							
20	Has the Company resolved the matter mentioned in point no. 19 as above in the current quarter? If not, reason why?	int no. 19 as above in						
21	Mentioned the total number of requests, if any, confirmed after 21 days and the total number of requests pending beyond 21 days with the reasons for delay:							
	Total No. of Demat Requests	No.of Requests	No. of Shares	Reasons for Delay				
	Confirmed after 21 Days	NIL	N.A.	N.A.				
)	Pending for more than 21 Days	NIL	N.A.	N.A.				
22	Name, Telephone & Fax No. of The Compliance Officer of The Company	Sri N.K. Bhartia, Director Tel No. (033) 2248-1143/6007 Fax No.(033) 2243-5068						
23	Name, Address, Tel. & Fax No., CP No. of the Auditor	S.K. Kabra & Associates Practising Company Secretaries, CP No. 8281 10, Ganesh Chandra Avenue, 4th Floor, Suite 24A, Kolkata-700 013 Tel: (033) 2236-6332						
24	Appointment of Common Agency for Share Registry Work, If yes, (Name & Address)	M/s Niche Technologies Pvt. Ltd. D-511Bagree Market, 5th Floor, 71, B.R.B.Basu Road (Canning St.) Kolkata-700 001						
25	Any other details the auditor may like to provide (e.g. BIFR Co. delisting from Stock Exchange, Company Changed its name etc.)	None as such		K. Kabra & Associat				

Note:

The Company is not admitted in NSDL-Depository

Place

Kolkata

Date

13th April 2016



For S.K. Kabra & Associates Practising Company Secretaries

M.N. FCS 7580 (Shailesh Kabra) C.P. No. 8281 Proprietor

S.K. Kabra & Associates SHAILESH KR. KABRA Proprietor CP NO. 8281, M.N. FCS 7580