

Fax: 2243-5068  
E-mail : [nbhartia@gmail.com](mailto:nbhartia@gmail.com)

2248-6007  
Phone : 2248-1143  
2248-1374

# RUNIT INVESTMENTS COMPANY LIMITED

(CIN:L65924WB1981PLC034400)

Regd. Office :  
**12, GOVERNMENT PLACE EAST  
KOLKATA - 700 069**

Date: 11<sup>th</sup> April, 2017

The Secretary  
The Calcutta Stock Exchange Association Ltd.  
7, Lyons Range  
Kolkata - 700 001.

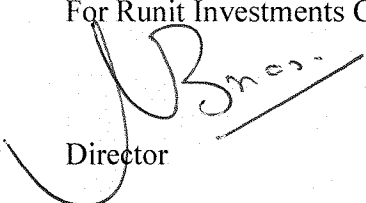
Dear Sir,

We are enclosing herewith a Secretarial Audit Certificate for the quarter ended 31<sup>st</sup> March, 2017 as per SEBI Circular No. D&CC/FTTIC/CIR-16/2002 dated 31.12.2002.

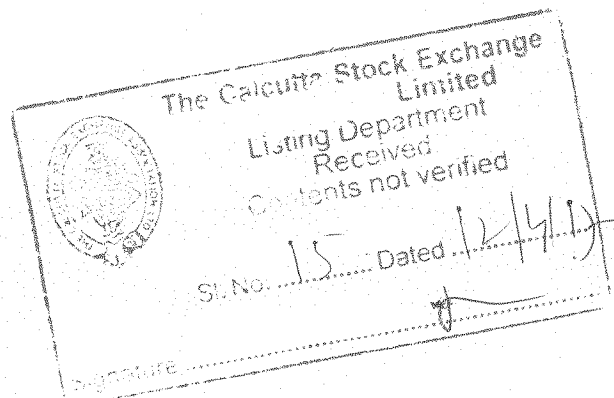
Hope, you will find the same in order.

Thanking you,

Yours faithfully,  
For Runit Investments Co. Ltd.

  
Director

Encl: as above.



# S.K. KABRA & ASSOCIATES

Company Secretaries

10, Ganesh Ch. Avenue

4th Floor, Suite 24A,

Kolkata-700 013

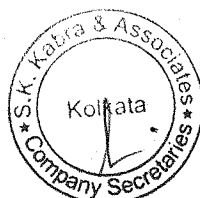
Tel: 033-2236-6332

Email: shaileshpooja2002@gmail.com

## SECRETARIAL AUDIT REPORT

(In accordance with Circular No. D&CC/FTTTC/CIR-16/2002 dated December 31, 2002 issued by Securities & Exchange Board of India)

1	For Quarter Ended	MARCH 2017				
2	ISIN	INE559E01019				
3	Face value	Rs. 10/-				
4	Name of the Company	<b>RUNIT INVESTMENTS CO. LTD.</b>				
5	Registered Office Address	12, Government Place East, Kolkata-700 069				
6	Correspondence Address	Same as above				
7	Telephone & Fax No.	Tel: (033) 2248-1143/6007, Fax: (033) 2243-5068				
8	Email Address	Not Available				
9	Name of the Stock Exchange where the Company's Securities listed	The Calcutta Stock Exchange Association Limited				
10	Issued Capital	<b>Number of Shares</b>			<b>% of Total Issued Capital</b>	
		2,00,000 Eq. Shares of Rs.10/-each			100.00%	
11	Listed Capital (Exchange Wise) (as per company records) Calcutta Stock exchange Association Ltd.	2,00,000 Eq. Shares of Rs.10/-each			100.0000%	
12	Held in Dematerialised Form in CDSL	91,430 Eq. Shares of Rs.10/-each			45.7150%	
13	Held in Dematerialised Form in NSDL	0 Eq. Shares of Rs.10/-each			0.0000%	
14	Physical	1,08,570 Eq. Shares of Rs.10/-each			54.2850%	
15	Total No. of Shares(12+13+14)	2,00,000 Eq. Shares of Rs.10/-each			100.0000%	
16	Reasons for difference,if any,between (10 & 11),(10 & 15),(11 & 15)	There is no difference				
17	Certifying the details of changes in share capital during the quarter under consideration as per the table below:					
Particulars	No.of Shares	Applied/Not Applied for Listing	Listed on Stock Exchanges (specify)	Whether Intimated to CDSL	Whether Intimated to NSDL	In Principal Approval Pending for Stock Exchange
<b>No Change in Share Capital during the Quarter</b>						



"2"

18	Register of Members is updated(Yes/No) if not, updated upto which date	YES N.A.		
19	Reference of previous quarter with regard to excess Dematerialised Shares, if any	NIL		
20	Has the Company resolved the matter mentioned in point no. 19 as above in the current quarter?If not,reason why?	N.A.		
21	Mentioned the total number of requests, if any, confirmed after 21 days and the total number of requests pending beyond 21 days with the reasons for delay:			
	<b>Total No. of Demat Requests</b>	<b>No.of Requests</b>	<b>No. of Shares</b>	<b>Reasons for Delay</b>
	Confirmed after 21 Days	NIL	N.A.	N.A.
	Pending for more than 21 Days	NIL	N.A.	N.A.
22	Name, Telephone & Fax No. of The Compliance Officer of The Company	Sri N.K. Bhartia, Director Tel No. (033) 2248-1143/6007 Fax No.(033) 2243-5068		
23	Name, Address, Tel. & Fax No., CP No. of the Auditor	S.K. Kabra & Associates Practising Company Secretaries, CP No. 8281 10, Ganesh Chandra Avenue, 4th Floor, Suite 24A, Kolkata-700 013 Tel: (033) 2236-6332		
24	Appointment of Common Agency for Share Registry Work. If yes, (Name & Address)	M/s Niche Technologies Pvt. Ltd. D-511Bagree Market, 5th Floor, 71, B.R.B.Basu Road (Canning St.) Kolkata-700 001		
25	Any other details the auditor may like to provide (e.g. BIFR Co. delisting from Stock Exchange, Company Changed its name etc.)	None as such		

Note:

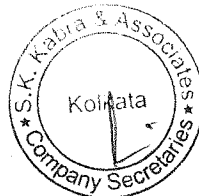
- The Company is not admitted in NSDL-Depository

For S.K. Kabra & Associates  
Practising Company Secretaries

M.N. FCS 7580 (Shailesh Kabra)  
C.P. No. 8281 Proprietor

Place Kolkata

Date 11th April 2017



**S.K. Kabra & Associates**  
SHAILESH KR. KABRA  
Proprietor  
CP NO. 8281, M.N. FCS 7580